
On Tuesday, August 26, 2025, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

AGENDA

BETHANY ECONOMIC DEVELOPMENT AUTHORITY

THURSDAY, AUGUST 28, 2025

12:00 P.M.

BETHANY CITY HALL

6700 NW 36TH ST

BETHANY OK

Call to Order

1. Approval of Minutes from the August 14, 2025, Regular BEDA Meeting
2. Discussion, consideration, and input on business marketing material for the City of Bethany. (*Tabled at the 8/14/25 Regular BEDA Meeting.*)
3. Consideration and possible action to approve project proposal from Traffic Engineering Consultants (TEC) in an amount not to exceed \$3,300 for traffic studies on Council Road at the intersections of NW 23rd Street and NW 39th Expressway.
4. Consideration and possible action approving utility box wrap designs for the 39th Expressway intersections at Council Road and Rockwell Avenue.
5. Consideration and possible action to purchase materials to create "Bethany Boxes" in an amount not to exceed \$1,000.
6. Consideration and possible action to purchase cotton candy raw materials for the Boo Bash in an amount not to exceed \$400.
7. Mayor's Report.
8. Community Development Report from Director Brett Crecelius.
9. City Manager's Report.
10. Roundtable and discussion.
11. New business. (*As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as "matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda"*).
12. Adjourn until September 11, 2025.

On Tuesday, July 22, 2025, at or before 4:59 p.m., agenda was posted at the front doors of City Hall, on the bulletin board in the lobby of City Hall, and on the City of Bethany website: cityofbethany.org.

MINUTES

BETHANY ECONOMIC DEVELOPMENT AUTHORITY

**THURSDAY, AUGUST 14, 2025
12:00 P.M.**

**BETHANY CITY HALL
6700 NW 36TH ST, BETHANY OK**

MEMBERS PRESENT: Dustin Stearman Chairman
 Lisa Looper Vice Chair
 Brian Rooney Secretary
 Joan Jenkinson Trustee
 Joshua Young Trustee (*arrived @ 12:03pm*)

MEMBERS ABSENT:

OTHERS PRESENT: Amanda Sandoval Mayor
 Elizabeth Gray City Manager
 Brett Crecelius Community Development Dir.
 Raquelynn Diaz Community Development Assoc.

Chairman Stearman called the Bethany Economic Development Authority meeting to order at 12:01 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET**:

A. APPROVAL OF MINUTES FROM THE JUNE 26, 2025, REGULAR MEETING. (*Item tabled at the 07/24/2025 BEDA meeting.*)

Item tabled.

B. APPROVAL OF MINUTES FROM THE JULY 24, 2025, REGULAR MEETING.

Motion was made by Jenkinson, seconded by Rooney to approve Consent Docket as presented. YES votes: Stearman, Looper, Jenkinson, and Rooney. NO votes: None. ABSTAIN votes: None. Motion passed.

ITEM NO. 2 on the agenda was **DISCUSSION AND POSSIBLE ACTION ON THE CREATION AND IMPLEMENTATION OF A HOUSING REVOLVING LOAN FUND.**

No action taken.

ITEM NO. 3 on the agenda was **DISCUSSION, CONSIDERATION, AND INPUT ON BUSINESS MARKETING MATERIAL FOR THE CITY OF BETHANY.**

Item tabled to next meeting.

ITEM NO. 4 on the agenda was **DISCUSSION AND ACTION REGARDING THE BEDA BUSINESS LUNCHEON KICK-OFF EVENT DATE.**

Motion was made by Looper, seconded by Young to approve October 1, 2025 as primary date and secondary date as October 8. YES votes: Stearman, Looper, Jenkinson, Young, and Rooney. NO votes: None. ABSTAIN votes: None. Motion passed.

ITEM NO. 5 on the agenda was **DISCUSSION AND POSSIBLE ACTION ON THE CREATION OF A BEAUTIFICATION PROGRAM.**

No action taken.

ITEM NO. 6 on the agenda was **MAYOR'S REPORT.**

Mayor Sandoval gave a report.

ITEM NO. 7 on the agenda was **COMMUNITY DEVELOPMENT REPORT FROM DIRECTOR BRETT CRECELIUS.**

Mr. Crecelius provided a report.

ITEM NO. 8 on the agenda was **CITY MANAGER'S REPORT.**

City Manager Elizabeth Gray gave a report.

ITEM NO. 9 on the agenda was **ROUNDTABLE AND DISCUSSION.**

ITEM NO. 10 on the agenda was **NEW BUSINESS.** *(As defined by the Oklahoma Open Meeting Act § 311 (A) (9) as "matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda").*

ITEM NO. 11 on the agenda was **ADJOURN UNTIL AUGUST 28, 2025.**

Chairman Stearman adjourned the Bethany Economic Development Authority meeting until August 28, 2025 at 1:32 P.M.

CHAIRMAN

CITY CLERK



August 18, 2025

Mr. Brett Crecelius
Community Development Director
City of Bethany
6700 NW 36th Street
Bethany, OK 73008

RE: Traffic Data Collection Proposal – Bethany, Oklahoma

Traffic Engineering Consultants, Inc. (TEC) is pleased to submit this Letter Agreement to provide transportation engineering services to the City of Bethany (Client). TEC proposes to perform traffic data collection in Bethany to satisfy the need for 24-hour volume counts at two (2) intersections identified by the Client. Our proposed scope of services, schedules and fees are described below.

Scope of Services

Task 1 - Traffic Data Collection

TEC will collect 24-hour turning movement volume counts at the intersections of NW 23rd Street and Council Road and also NW 39th Expressway/SH 66 and Council Road. Traffic counts will be collected under dry weather, non-holiday, weekday conditions while area schools are in session. After count processing, TEC will provide the count data to the Client in the processed format.

Additional Services

No work on additional services is included in this agreement. Any request for additional services that are outside of the proposed scope of work will be negotiated as a separate task order.

Schedule

TEC proposes to complete data collection within two weeks of receipt of notice to proceed, weather permitting.



Fee and Billing

TEC proposes to provide the services as described above for \$1,600 per intersection for a total lump sum fee of \$3,200. TEC will not exceed these fees without your prior approval. Invoicing will occur at the conclusion of the contract.

Miscellaneous

This Agreement is a contract for services and shall not create an employee or agency relationship between the parties. Nothing herein shall create or constitute a partnership or joint venture between TEC and the Client. There are no third-party beneficiaries under this Agreement. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one to the same agreement.

In the event of any dispute between TEC and the Client concerning the terms and provisions or performance under this Agreement, the prevailing party shall be entitled to collect from the non-prevailing party all costs incurred in such dispute, including but not limited to attorney fees, expert witness fees, and court costs. Any dispute arising hereunder or related to TEC's performance under this Agreement shall exclusively be heard in the District Court of Oklahoma County, Oklahoma, and no other forum including federal forums.

Closure

If you are in agreement with the terms as stated above, please execute below and return this letter to our office. Fees and times stated in this agreement are valid for thirty (30) days from the date executed by the TEC project manager (the undersigned).

We appreciate the opportunity to provide this proposal and look forward to working with you on this project. Should you have any questions or require additional information, please contact me.

Sincerely,

A handwritten signature in black ink that reads "Todd E. Butler".

Todd E. Butler, P.E., PTOE
Principal

APPROVED

City of Bethany

Date